

# LOCH AN OILEÁIN CLG



## LOUGHINISLAND GAC

# PURCHASING & PROCUREMENT POLICY

Procurement is about ensuring the “best value for money”. While “**best value for money**” will be the primary objective of the procurement policy, there are other principles which must be adhered to. These are as follows:

**Competitive Supply:** procurement should be carried out by competition unless there are convincing reasons to the contrary.

**Efficiency:** procurement processes should be carried out as cost effectively as possible.

**Impartiality:** suppliers should be treated fairly and without unfair discrimination, including commercial confidentiality where required. Unnecessary burdens or constraints should not be placed on suppliers or potential suppliers.

**Integrity:** there should be no corruption or collusion with suppliers or others.

**Informed Decision Making:** decisions should be based on accurate information.

**Transparency:** there should be an openness and clarity on procurement policy and its delivery.

Each Executive Committee Member of Loughinisland GAC must adhere to the above guidelines. Any person who does not follow this policy may be the subject to disciplinary action.

Loughinisland GAC is committed to the development and maintenance of an equitable, fair and transparent procurement policy for the purchasing of goods, services, works or other supplies.

Loughinisland GAC’s rules and regulations place an obligation on all members to act in accordance with best practice. Club officers are subject to the same high standards of accountability, and are required to declare and register any interests that might potentially conflict with the club purchasing and procurement policy.

The Executive Committee will liaise with the Chairperson, Treasurer and Secretary to ensure that the proper purchasing/procurement procedures are followed. Any suspected deviation from the correct procedures should be investigated by the relevant personnel.

Before placing an order for any goods, services, works and other supplies etc the club should obtain the requisite number of quotations/tenders from potential suppliers/contractors. Loughinisland GAC should adhere to the following procurement/purchasing guidelines as detailed within their internal procedures.

**ESTIMATED VALUE OF ORDER**

- £0 to £500 – Treasurer to approve
- £501 to £1500 – Single quote/Treasurer and one other executive committee member to approve
- £1,501 to £10,000 – Two quotes required/executive committee to approve
- £10,001 to £30,000 – Three quotes required/executive committee to approve
- £30,001 + Public Advertisement in main/local newspapers

Approved by Loughinisland GAC Executive Committee on 4<sup>th</sup> April 2022

Secretary *Louise Kearney*..... Date *24/1/2023*  
Treasurer *B. Laffey*..... Date *24/1/2023*