



## **LOUGHNISLAND GAC**

### **Data Protection Policy**

#### **Club Database Guidelines**

Loughinisland GAC club complies with the requirements of the General Data Protection Regulation with regard to the collection, storage, processing and disclosure of personal information and it is committed to upholding the Regulations core Data Protection principles.

The club strives to ensure that it keeps a comprehensive data of all its members. The club should ensure that it stores information on the following groups within the club:

#### **Playing / Non-Playing Members**

The information that should be stored on all non-playing members is as follows:

- Names
- Address
- DOB
- Occupation
- Home Tel Number
- Work Tel Number
- Mobile Number
- Special Medical Conditions
- Parents'/Guardians' contact details (for underage)

#### **Club Officials**

Information is stored on all club officials, both Executive Committee and all sub-committee members. The information stored is followed:

- Name
- Address
- DOB
- Occupation

- Role within club
- Home Tel Number
- Work Tel Number
- Mobile Number
- Special Medical Conditions
- Administration Courses Attended

### Club Coaches

The information that should be stored on club coaches/volunteers is as follows:

- Name
- Address
- DOB
- Occupation
- Home Tel Number
- Work Tel Number
- Mobile Number
- Special Medical Conditions
- Actively Coaching?
- Team Coached
- Coaching Qualifications and Dates Achieved.
- Ulster Council and CPD Qualifications
- Child Protection Qualifications
- First Aid Qualifications
- Other relevant qualifications (and dates)

Signed Jonathan Turley Date 10/1/2023  
Secretary

Signed Rouise Kearney Date 10/1/2023  
Chairperson